

# Occupational First Aid Course



SCAL is accredited by National Resuscitation Council and the Singapore Accreditation Council (SAC) under ISO 29990:2010 to offer Occupational First Aid Course.

*The WSH (First Aid) Regulations (Cap. 354A, S65) Reg.5 stipulates that 'every person appointed as a first-aider shall (a) have successfully completed a training course acceptable to the Commissioner; and (b) undergo such subsequent re-training in first-aid treatment as the Commissioner may require'.*

**Objective:** The OFAC is a mandatory training course for Occupational First Aiders. The aim of the course is to train individuals to render first aid treatment to the casualty during an emergency or accident at the workplace.

### Course Contents

- Principles and Practice of First Aid
- First Aid Requirements in Factories and other Workplaces
- Wounds, Bleeding & Shock
- Fractures and Soft Tissue Injuries
- Handling and Transportation of the Injured
- Cardio – Pulmonary Resuscitation (CPR) & use of Automated External Defibrillator (AED)
- Breathing Difficulties
- The Unconscious Patient
- Occupational Eye Injuries
- Burn Injuries
- Industrial Toxicology
- Safety & Accident Prevention
- Management of Medical Emergencies

### Target Audience

Any individuals with interest in first aid or has been assigned a WSH-related role in the company. Must be physically fit and able to render help to another individual during an emergency.

### Assumed Skills and Knowledge

- Employability Skills System (ESS) Workplace Literacy and Numeracy (WPLN) Level 5 and above, or equivalent

### Schedules

Duration	3 Days		
Time	Day 1 0830 – 1730	Day 2 0830 - 1800	Day 3 0830 – 1630
<b>Year 2018</b>	<b>24-26 Jul</b> <b>27-29 Aug</b> <b>24-26 Sep</b> <b>24-26 Oct</b> <b>26-28 Nov</b> <b>17-19 Dec</b>		

### Course Details

Medium of Instruction: **English**

**Duration: (3 Days)**

**23.5 hours (including 2 hours 40 mins of Written & Practical Assessment)**

**Venue: Construction House,  
No.1 Bukit Merah Lane 2**

**Fee (inclusive of GST):**

**\$350.00 – SCAL Members**

**\$360.00 – Non Members**

**Passing Criteria:**

**>Theory Assessment (40 MCQs) 80%**

**>Practical Assessment 100%**

**SDU Points: 23 Units**

**Certification:**

**Only participants with 75% attendance will be eligible to sit for the assessment. Certificate of Successful Completion and ID card will be awarded to participants who successfully completed the course and passed the assessments. Validity period of certificate is 2 years.**

**Funding Support:**

**Companies should submit the training grant application (only for Singaporean and Singapore PR) through SkillsConnect. All applications are subject to SSG's requirements and consideration. Application for funding must make payment via cheque or Giro to the Training Provider. For assistance, please call SSG at 6785 5785 or visit [www.skillsconnect.gov.sg](http://www.skillsconnect.gov.sg).**

**Training Organisation Name:**

**The Singapore Contractors Association Limited**

**Course Code: To be Advised**

**Payment Type: Nett Fee**

**Status: *Application in process***

*All Singaporeans aged 25 and above can use their \$500 SkillsFuture Credit from the government to pay for a wide range of approved skills-related courses. Visit the SkillsFuture Credit website ([www.skillsfuture.sg/credit](http://www.skillsfuture.sg/credit)) to choose from the courses available on the SkillsFuture Credit course directory.*

CIR/OFACEN/180524

please tick accordingly

Occupational First Aid Course (English)	<input type="checkbox"/> 3 Days (8.30am onwards)	Course Date: _____
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\*(Please submit a passport-sized photo and all relevant documents / certificates upon submitting registration)

**OUR FAX NO: 6793 4401**

Name of Participant: \_\_\_\_\_ NRIC/Passport No.: \_\_\_\_\_

Gender: \*M/F Date of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_ Highest Qualification: \_\_\_\_\_

Work Permit No.: \_\_\_\_\_ FIN No.: \_\_\_\_\_ Occupation: \_\_\_\_\_

\*(to be completed only if company sponsored)

\*Company: \_\_\_\_\_ \*Co. UEN No. \_\_\_\_\_

\*Contact Person: \_\_\_\_\_ \*Tel: \_\_\_\_\_ \*Fax: \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

Correspondence Email: \_\_\_\_\_ Tel/HP: \_\_\_\_\_

**Enclosed is a Cheque No.: \_\_\_\_\_ for S\$ \_\_\_\_\_ (crossed cheque payable to SCAL Academy Pte Ltd and mail to 150 Neil Road, Singapore 088879)**

**TERMS AND CONDITIONS**

The company and participant agree to the following terms and conditions when submitting this application form:

1. Registration is on a first-come-first-serve basis, and will close when the class is full.
2. Payment must be made before the course commencement date. Upon registration, please ensure the participant attend the class.
3. SCAL Academy reserves the right to restrict this course to participants without suitable and relevant qualification and experience.
4. SCAL Academy reserves the right to revise the course fees without prior notice, reschedule, postpone or cancel classes as deemed necessary. All dates shown are subject to final confirmation.
5. For Full Fee Course, company submits training grant application and claim back from SSG. For Nett Fee Course, company submits training grant application and SCAL Academy will claim back from SSG. Upon completion of course and passed assessment, training grant amount will only be disbursed.
6. SCAL Academy Terms and Conditions are subject to change. All information in this brochure is correct at time of printing. Refer to our website for latest updates.
7. Request for Replacement of Name: (a) A fee of \$50.00 will be charged per participant. (b) A written notice of replacement together with the full particulars of the new participant must be given to us at least 3 working days before course commencement date. (c) No replacement is allowed on the day of the class.
8. Request for Postponement: (a) A fee of \$100.00 will be charged per participant. (b) A written notice of postponement must be given to us at least 3 working days before course commencement date. (c) No postponement is allowed on the day of the class.
9. Request for Withdrawal / Cancellation: (a) A written request for withdrawal / cancellation must be given to us at least 3 working days before commencement of the course and 50% of course fee will be refunded. (b) Full course fee will be imposed if participant/s does not attend the class without prior notice. There will be STRICTLY no refund.
10. Appeal of Assessment Result: (a) Students who wish to appeal for review of assessment results, please fill the Assessment Appeal Form that can be downloaded from website. (b) There will be an admin fee of \$60.00 (incl GST, non-refundable).
11. All certificates or passes must be collected within 6 months from the date of examination. Thereafter, they will be discarded.
12. By submitting any personal data relating to this application form, I confirm that I have read and agree to the Data Protection Policy (<https://www.scal.com.sg/privacy>) which sets out how my personal data will be collected, used, disclosed and processed by SCAL Academy Pte Ltd for the purposes of administering this application form.

_____ <b>Na=me/Authorized Signature/Designation</b>	_____ <b>Company Stamp (if applicable)</b>	_____ <b>Date</b>
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**For Official Use Only:**

Cash/NETS/Cheque No: \_\_\_\_\_ Amount: \_\_\_\_\_ SCAL/SLOTS/Others By Staff: \_\_\_\_\_

CR No: \_\_\_\_\_ INV No: \_\_\_\_\_ OR No: \_\_\_\_\_ Date Rec'd: \_\_\_\_\_